

clinic intake form

general information

Title: _____ Surname: _____ First Name: _____

Address: _____ Postcode: _____

Phone (H): _____ (W): _____ (M): _____

E-mail address: _____

Date of Birth: _____ / _____ / _____ Occupation: _____

Emergency Contact: _____ Phone: _____

If concession (please circle): Student / Health Care Card / Disability / Pensioner Card No: _____ Exp: _____

Referred by (please circle): Patient / Medical Practitioner / Google / Social Media / Website / Walk-in / Drive-by

Details: _____

Do you have private health insurance? Yes / No Health Fund: _____

Have you recently had any imaging (xray, MRI etc.)? If so, which company took the images (please circle)?:

Fowler Simmons / Dr. Jones & Partners / Radiology SA / Bensons Radiology / Sound Radiology / Other: _____

medical information

Name of GP: _____ Practice Name: _____

Address: _____ Phone: _____

Are you currently seeing a medical specialist? Yes / No If yes, name: _____

Are you currently seeing any other health professionals? (Please list relevant details) _____

medical history

Please list all surgeries, hospitalisations, traumas, disabilities & serious / chronic illnesses:

Year: _____ Condition: _____

Year: _____ Condition: _____

Year: _____ Condition: _____

Year: _____ Condition: _____

Year: _____ Condition: _____

current medications & supplements

Name: _____ For: _____ Dosage: _____ Frequency: _____ day/week

Name: _____ For: _____ Dosage: _____ Frequency: _____ day/week

Name: _____ For: _____ Dosage: _____ Frequency: _____ day/week

Name: _____ For: _____ Dosage: _____ Frequency: _____ day/week

Name: _____ For: _____ Dosage: _____ Frequency: _____ day/week

patient information

Please read the following information carefully before signing.

1. Policies on fees & disclosed information

- 1.1 I understand that appointments not attended or cancelled with less than 24 hours' notice may incur a charge and that **payment is required at the time of consultation.**
- 1.2 I have disclosed any past or current illness, surgery, previous trauma, medications, drug use and any known health risks in the forms provided and agree to provide any related new information during the period of care at this clinic or by practitioners who have assessed or treated me at this clinic.

2 Missed Appointment Policy

- 2.1 Whilst we understand that there may be times when extenuating circumstances prevent you from attending your appointment or rescheduling your appointment at late notice, we must be strict, fair and consistent with all patients. By adhering to our Missed Appointment Policy, we aim not only to create a culture of mutual respect between patients, practitioners and staff, but to also improve health outcomes by ensuring a continuity of care.
- 2.2 Connect Healthcare has a '3 strike' policy for accumulated missed appointments:
 1. Notification of missed appointment with opportunity to re-book at the next available time. You will be asked to refamiliarise yourself with Connect Healthcare's Missed Appointment Policy.
 2. Notification of missed appointment with opportunity to re-book at the next available time. Connect Healthcare will encourage you to donate a sum of your own discretion to our charity of choice in lieu of a Missed Appointment fee.
 3. The full consultation fee will be charged for your missed appointment. Please be aware that you will not be able to book in any further appointments at Connect Healthcare until this fee has been paid.

3 Privacy Collection Statement

- 3.1 We collect patient information so we can provide the best possible patient care. At times we may need to liaise with our patients' **other treating health practitioners and specialists** where appropriate, and with our **patients' guardians or other responsible persons.**
- 3.2 At times we may also be required to liaise with **Medicare** and our patients' **private health insurance funds**, and may need to deal with **lawyers** engaged by our patients, or by their private health insurance fund.
- 3.3 As such, we may need to disclose or allow access to patient information to others for the purposes listed above. We will never disclose patient information to overseas recipients.
- 3.4 If a patient does not provide us with the information we request, we may not be able to provide the patient care or products required or otherwise assist the patient.
- 3.5 Our Privacy Policy contains information about how individuals may access or correct personal information we hold about them, how they can complain about a breach of privacy and how we will deal with such complaints. You can find our Privacy Policy on our website at www.connecthealthcare.com.au or you can ask our reception staff for a copy.

Please tick some or all of the following boxes as appropriate:

- I consent to Connect Healthcare Group contacting me to promote their services and products.
- I consent to Connect Healthcare Group using and disclosing my personal information for the purposes described above.

Patient Name: _____ Date: _____

Signed: _____